

Interested in internship credit for CS?

I'm happy to meet if you have more questions-ping me (Meredith) on Slack or meredith.corley@du.edu.



First question: Do you need credit at all?

- There's a 0-credit option if you'd like to have the internship on your transcripts. Don't pay for credit you don't need.
- If it's only going on your resume (no credit registration), it's helpful to report your internship experience in PCO, especially if you intend to use its recruitment tools later. PCO is in Career & Professional Development in your Student tab. Use the red buttons, not the side link to share information.
- Internships won't count towards your major, **only free electives**

(International students, 0-credit registration may make sense for your CPT application. Talk to your faculty advisor and ISSS!)



Ok, free elective credit: COMP 3904

- DON'T use the CRNs in regular PioWeb registration! They're system placeholders.
- Career & Professional Development in your Student tab will take you to PCO. In the Experiential Learning link (in sidebar links), follow to the registration form.
- Get your internship supervisor in touch with your faculty advisor! They need to be in contact when grades are submitted! *I also won't approve your credits for registration if your advisor and supervisor haven't been introduced.*



Other registration bits:

- If your employer isn't already in our database, you'll need to add contact information.
- Start and end dates matter a lot! We try to be as flexible as possible, but there are date constraints on internship registrations.
- Register while you are working! Registrations that happen a quarter after you did the work are **highly unlikely to be approved**.
- Can my student startup have student interns? Yes, but you need to be working with Daniels Entrepreneurship.
- (International students, the CPT form is in there too!)



Other bits continued...

- You can register for several quarters of COMP 3904, but you'll get a repeat limit at 10 credits. Very few students use more than 8 credits.
- Credits to hours ratio: 100 hours for the quarter is roughly equivalent to 4 credits. Talk to your faculty advisor about how many credits make sense.



Now my internship is finished

- Make sure you get a grade in Canvas from your faculty advisor- sometimes that listing can get buried for them.
- There are feedback forms in PCO if you'd like to provide feedback on your experience. You can choose who views your feedback!
- Please let me (meredith.corley@du.edu) know how it went. If it was a good experience, I'd like to follow up and thank your employer from the department!

